



**OFFICE OF JOE G. TEDDER, CFC • Tax Collector for Polk County, Florida**  
**PROPERTY TAX DEPARTMENT**  
APPLICATION FOR ALTERNATIVE PAYMENT OF PROPERTY TAXES (INSTALLMENT PLAN)  
PO Box 1189 • Bartow, FL 33831-1189 • Tel. 863-534-4700  
Email: Taxes@PolkTaxes.Com • Web: www.PolkTaxes.Com

**NOTICE AND APPLICATION FOR ALTERNATIVE PAYMENT OF 2012 PROPERTY TAXES**

Please read the instructions and installment schedule carefully before signing application. Section 197.222, Florida Statutes, allows an alternative plan for payment of property taxes. A taxpayer who elects to pay taxes by the installment method shall make payments based upon an estimated tax which shall be equal to the actual taxes levied upon the property in the preceding year.

**THE PAYMENT SCHEDULE SHALL BE AS FOLLOWS**

<b>First Installment Payment:</b>	One quarter of the total estimated taxes discounted 6%. Payment shall be made not later than June 30, 2012. A taxpayer must make the first installment payment in order to participate in this plan.
<b>Second Installment Payment:</b>	One quarter of the total estimated taxes discounted 4 1/2%. Payment shall be made not later than September 30, 2012. No discount shall be allowed after September 30, 2012.
<b>Third Installment Payment:</b>	One quarter of the total estimated taxes plus one-half of any adjustment pursuant to a determination of actual tax liability discounted 3%. Payment shall be made not later than December 31, 2012. No discount shall be allowed after December 31, 2012.
<b>Fourth Installment Payment:</b>	One quarter of the total estimated taxes plus one-half of any adjustment pursuant to a determination of actual tax liability with no discount. Payment shall be made not later than March 31, 2013. Interest shall apply after March 31, 2013.

If you desire to pay 2012 property taxes by installment, please sign, date, complete property identification number and return this application to your county tax collector prior to April 30, 2012. Upon receipt, the tax collector shall mail your first notice of payment due, with instructions. If you have not received your first notice by June 15, 2012, contact the tax collector's office.

**PLEASE PRINT** **TO BE COMPLETED BY THE TAXPAYER** **PLEASE PRINT**

I hereby make application to participate in the installment payment plan for the 2012 tax year.

Property I.D. No.:

Name as it appears on tax notice/bill:

Mailing Address:

Phone Number:

Email Address:

Print name of individual signing this document:

Signature:

Date:

**NOTICE:** Florida Law requires that your estimated taxes must be more than \$100.00 per tax notice in order to participate in the Installment Payment Plan. If your estimated taxes for 2012 are \$100.00 or less, you do not qualify for this plan. You must make the first installment payment not later than June 30th in order to participate in this plan. Once you have elected to participate in the installment payment plan by timely paying the first payment you are required to continue participation for the tax year. If you elect to discontinue participation, you will not be entitled to receive the discounts provided by law. Installment payments that become delinquent shall be paid with the next installment payment. Discounts will not be allowed on delinquent payments.