



OFFICE OF JOE G. TEDDER, CFC
Tax Collector for Polk County, Florida
ECONOMIC DEVELOPMENT TAXES & ENFORCEMENT DEPARTMENT
PO Box 2016 • Bartow, FL 33831-2016 • Tel. 863-534-47000 • Fax: 863-534-4741
Email: EconomicDevelopment@PolkTaxes.com

SEAL OF COMPLIANCE APPLICATION FORM

I _____ am making application to obtain the Tax
(Print name person making application)

Collector's Seal of Compliance for the following firm _____
(Print name of firm)

Applicants must demonstrate that they have the following for their business as well as demonstrate that each rental property that they manage in Polk County and attach a listing thereof.

1. Current Tourist Development Tax Identification number
2. Current Polk County Business Tax Receipt
3. Department of Revenue Registration and Sales Tax Identification numbers
4. Member in the Central Florida Vacation Rental Managers Association or of a local Chamber of Commerce in Polk County.
5. Demonstrate you or a member of my firm have completed at least one required continuing education units (CEUs) and one documented elective CEU within 12 months of making application and annually thereafter. (*Refer to our website, www.poltaxes.com, for acceptable CEUs*)

I understand that the Tax Collector's Office will also confirm the following:

- No late payments are recorded during last 12 months to current month of application for all managed accounts in the following areas: County Business Tax Receipt; County Tourist Development Tax Accounts and Tangible Personal Property Tax Accounts.
- Applicant is required to pay Business Tax Receipt Taxes, for applicant's business as well as each rental property managed in Polk County, no later than September 30th annually.
- Applicant must not be subject to any criminal law enforcement actions or proceedings.
- Applicant must not be subject to any non-compliance proceedings with other local government agencies.
- Applicant understands this program is voluntary and that all participants are recognized at the discretion of the Tax Collector.

Signature of person making application: _____ Date: _____

Note: The Tax Collector may seek additional information or clarifications from the applicant during the confirmation process.

Once completed, please submit this application, along with required attachments, to Joe G. Tedder, Tax Collector. Use the above listed address when mailing in your application.